









## Making a Will

# A carefully considered and up-to-date Will ensures your estate is distributed in accordance with your wishes.

Your Will is an expression of love and concern for your family, friends and for the work of charitable organisations you care about.

Whether you have few possessions or many, you should have a current Will so that your wishes are fulfiled.

You can change your Will during your lifetime as family circumstances or your wishes change. Simple changes can be made by a codicil (amendment) to your Will.

A Will is a legal document, so you should seek advice from a lawyer, trustee company, or the Public Trust Office. A legal practitioner will ensure your intentions are clear and your wishes carried out.

You can remember Presbyterian Support Otago in your Will in a number of ways.

### 1. A specific gift

You can choose to leave a specific amount of money, real estate or any gift you wish to nominate.

#### 2. A percentage

You can leave a nominated percentage or fraction of your total estate.

#### 3. A residual gift

After providing for your family, you can nominate that you want to leave part, or all of what's left of your estate to us.

### Words matter

When you make a Will, or add to an existing Will (a codicil) you need to be clear as to what your wishes are. To support our work, we suggest the following language:

"I give to Presbyterian Support Otago 'a percentage of my estate', or: 'the residue of my estate', or: 'the sum of \$ ', for general purposes. I declare that the receipt of the Chief Executive, or other proper officer, will be sufficient receipt and discharge for my trustees".

You may nominate a preferred purpose for your gift if you wish. For example:

"I express the wish that this gift be used to assist work with children and young people."

If you would like to nominate Presbyterian Support Otago as a beneficiary in your Will, or you have already done so, please call us to discuss your wishes, (03) 477 7115.



### Checklist

### Below are some things to consider when thinking about your Will.

This list will help you get started. It is not a substitute for legal advice and you should talk with a professional to ensure your Will is correct and enforceable.

### ☐ Who will be your executor?

An executor is someone you trust to carry out the terms of your Will and pay your beneficiaries. An executor can be a family member, friend, solicitor or trustee company.

### Who are your beneficiaries?

These are the people and organisations you wish to give to. These people and organisations need to be named in your Will along with what you wish them to receive.

### ☐ What do you own?

Draw up a list of your assets such as property, savings, vehicles, investments, life insurance, superannuation etc. You may be surprised at how much you have.

### ☐ What do you owe?

Consider your mortgage, loans, credit card, hire purchase and other debts. These will need to be settled before your estate is distributed to your beneficiaries.

### Any special items?

You may wish to give things like family heirlooms, jewellery and personal items to specific family members or friends.

### What will Presbyterian Support Otago do with my gift?

If you nominate Presbyterian Support in your Will, your gift will help us continue to support vulnerable children and families in Otago. However, if you have a specific purpose for your gift, please put it in writing or call our office, (03) 477 7115, to discuss.

All gifts and donations are received with gratitude and respect, and managed responsibly.

